



Dear parents/ guardians,

In preparation for the new school year in 2025, we would like to keep you informed of some important information.

## 1. First Day of School for 2025

Primary 2 to Primary 6 pupils will start school on **Friday, 3 January 2025** and report to the school hall on arrival. We look forward to seeing our pupils well-groomed and properly attired when they return on the first day of school next year. The Student Care Centre will be opened in the afternoon on Thursday, 2 January 2025 for enrolled Primary 2 to Primary 6 pupils.

## 2. School Curriculum Hours 2025

- a) We are including the final schedule of planned after-curriculum activity for your early planning. However, please note that there may be ad-hoc learning journeys, activities or outside school competitions planned on some Thursdays and Fridays. For such activities, we will provide you with ample notice for your pre-planning.

Day	Curriculum hours	After Curriculum Hours
Monday	7.45 a.m. – 1.30 p.m.	Pupil-related sessions, for example, Enrichment, Student Leaders' meeting
Tuesday	7.45 a.m. – 1.30 p.m.	Remedial classes
Wednesday (CCA days)	<u>P1 and P2:</u> 7.45 a.m. – 1.15 p.m.  <u>P3 to P6:</u> 7.45 a.m. – 2.15 p.m.	P3 – P6 CCA (2.15 p.m. – 3.45 p.m.) <u>Lunch:</u> P6: 11.45 a.m. – 12.15 p.m. P5: 12.45 p.m. – 1.15 p.m. P4: 12.15 p.m. – 12.45 p.m. P3: 1.45 p.m. – 2.15 p.m.
Wednesday (No CCA days)	<u>P1 and P2:</u> 7.45 a.m. – 1.15 p.m.  <u>P3 to P6:</u> 7.45 a.m. – 1.45 p.m.	No CCA (Do refer to the ILB for updates)
Thursday	7.45 a.m. – 1.30 p.m.	No planned Pupil Programme due to staff meeting
Friday	7.45 a.m. – 1.30 p.m.	Higher Mother Tongue Language Classes

b) Daily Assembly and Punctuality

The flag-raising ceremony will begin at 7.30 a.m. All pupils are to be present in the hall/classroom for the ceremony. Pupils who are not present for the flag-raising ceremony in the hall/classroom will be considered as late for school. We seek parents' cooperation to send your child to school before 7.30 a.m. to allow your child enough time to settle down and start the day right.

c) Recess

The following recess timing in 2025 will take effect from Term 1 Week 1 (**Wednesday, 8 January 2025**). There will also be a 10-minute snack break for the pupils in class.

Levels	Recess Timing (Monday and Tuesday)	Recess Timing (Wednesday to Friday)	Snack break
P1 & P4	10.00 am – 10.30 am	9.45 am – 10.15 am	12.20 pm
P2 & P5	10.30 am – 11.00 am	10.15 am – 10.45 am	
P3 & P6	9.00 am – 9.30 am	8.45 am – 9.15 am	11.20 am

**3. Packing List for the First Days of School**

For the well-being of our pupils, we would like to support our pupils in packing right for the first few days of school. Please see details in the attached Annex 1.

**4. Reminder on Dismissal Arrangements for 2025**

Parents are requested to wait outside the respective school gates when picking up your children during school dismissal. Parents are reminded not to enter the school or wait at the foyer to fetch your children. To facilitate an orderly dismissal, access to the school bookshop and the school-based Student Care Centre will not be permitted 15 minutes before and after school dismissal times.

For parents who drive to pick up your children, please note that you are allowed to drive into the school compound to pick up your children from the school foyer 5 minutes after the official school dismissal time. However, you will not be able to park within the school compound during school dismissal due to limited space. For safety reasons, parents are also not allowed to wait in your vehicle in front of the school foyer for your children.

To facilitate a smooth flow of traffic at the school foyer, parents are advised to arrange with your children on the time you will fetch them. Alternatively, you could consider fetching your children 15 minutes after dismissal to avoid the heavy traffic.

Parents are also reminded not to park your vehicle illegally or cause obstruction when parking at the nearby HDB flats.

***For parents who are fetching your children from either Gates B or E, we seek your understanding not to cross the road directly in front of the main gate for your safety, as vehicles will be entering and exiting the school compound.***

We hope to have your understanding and support on these arrangements to ensure a kinder and more considerate environment for all.

## **5. Wearing of Full School Uniform and PE Attire**

Pupils should come in their full school uniform. On days when pupils have CCA, PE and learning journeys, they can come in their PE attire.

Thank you for your kind attention to the above information. We wish you and your child/ward a fruitful end of year holiday!

Your partner-in-education,



Ms Audrey Wong  
Principal